

JO-CARROLL ENERGY, INC. (NFP)

MEETING OF THE BOARD OF DIRECTORS

MEETING RULES OF PROCEDURE

Welcome to the monthly meeting of the Jo-Carroll Energy Board of Directors. This is a meeting of the Board of Directors and not a meeting of the membership. We will, from time to time, be scheduling open meetings where we welcome our members to attend to observe the process we follow and how we do business. In order to assure that we are able to accomplish our business in an orderly manner, we will follow the following procedural rules in holding this meeting:

1. Members present may speak only during the MEMBER COMMENT period or during the meeting when requested by the chair to do so.
2. Any member wishing recognition during the MEMBER COMMENT period will request recognition by raising his or her hand and will withhold speaking until recognized.
3. The total time allowed for member comments will be limited to 30 minutes.
4. Each member may speak for a period of time not to exceed 3 minutes.
5. Members are encouraged to speak on issues raised by the agenda but are free to comment on any subject the member chooses to comment upon.
6. Once the member comment period has ended the only time members will be allowed to speak is when the chair requests a member to make comments on a particular subject before the board.
7. Members are requested to maintain order during the board meeting and compliance with these rules will assure a successful meeting.

We wish to thank you for attending this meeting and we hope you understand the need for reasonable rules to maintain order and to allow the board to complete its business.

Thank you.