

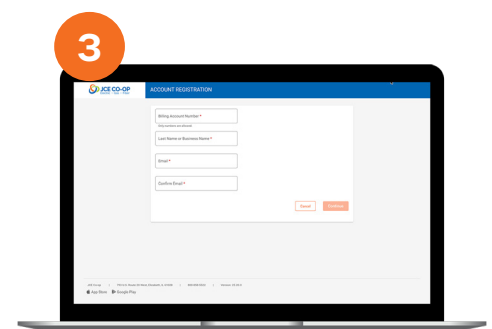
How To Register (web portal)



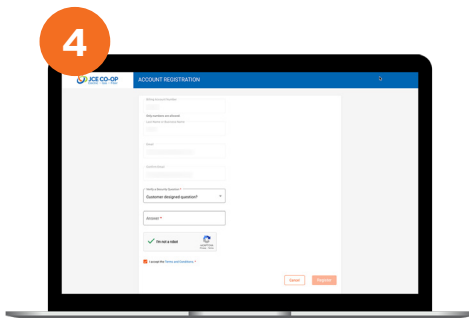
Click **SmartHub** on our website.



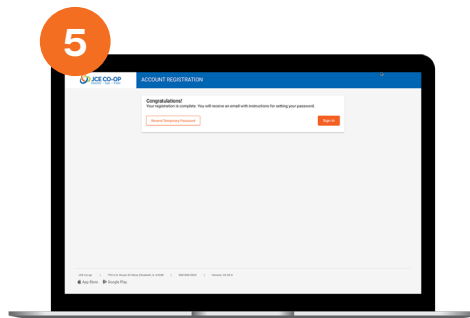
From the login screen, click on **Don't have an account? Register Now** link.



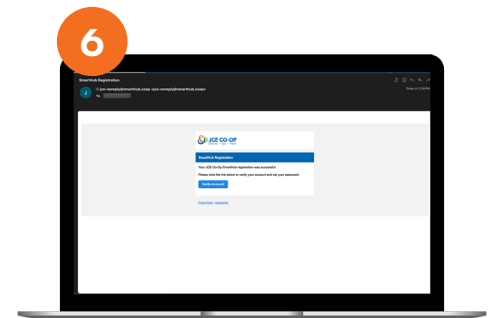
Fill out the registration form completely. Click the **Continue** button.



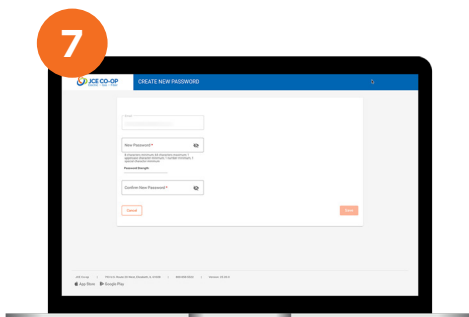
Enter the requested verification information and click the **Register** button. Answers must match account info exactly.



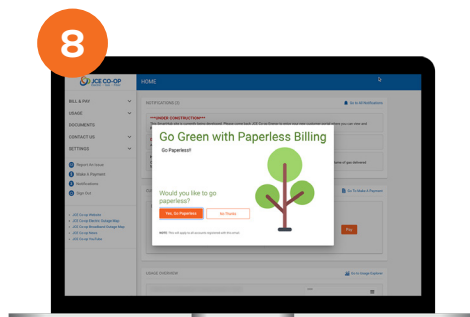
When successful, you'll get a congratulations notification. Instructions on how to continue have been emailed to you.



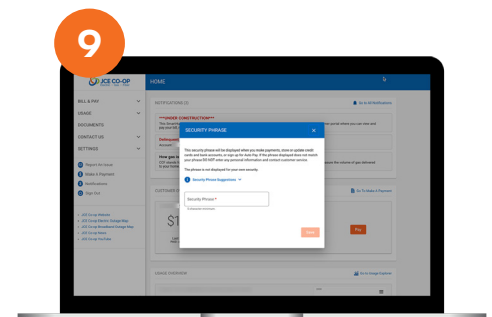
Check your inbox for a verification email. Click the **Verify Account** button to continue.



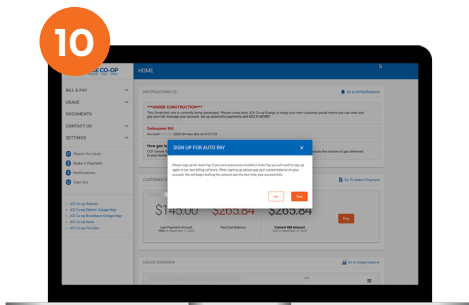
You will then be taken to a screen asking you to set your **new password**. Enter your password twice and click the **Save** button.



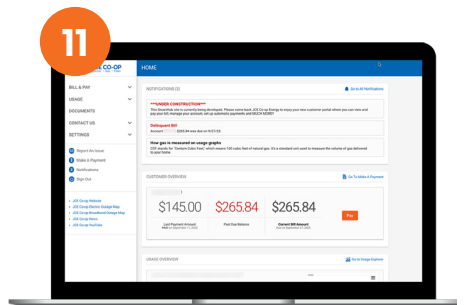
Next you'll be asked if you want to try Paperless Billing. To opt-in click on the **Yes, Go Paperless** button.



Next you'll be asked to set a security phrase of your choosing.



Finally, you will be asked to sign up for Auto Pay or re-enroll if you were previously signed up.



Congratulations! You have successfully registered your account. Browse around and see the ways to save time and money!



For more information go to jcecoop.com/SmartHub. Still have questions? Call us at 800-858-5522 or email us at info@jcecoop.com. Please expect longer wait times as we navigate this transition—thank you for your patience!

