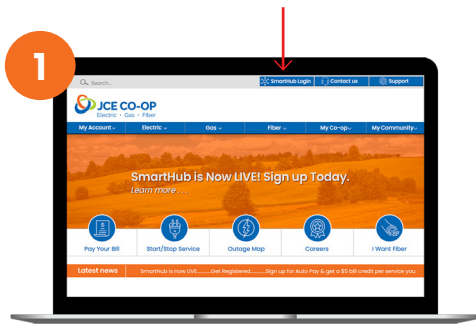


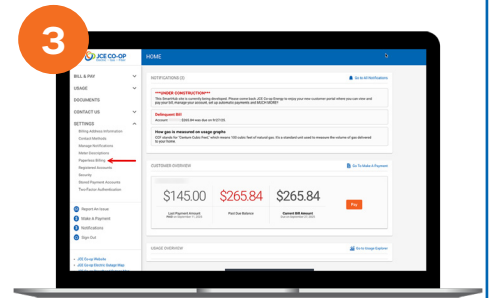
How To Activate Paperless Billing (web portal)



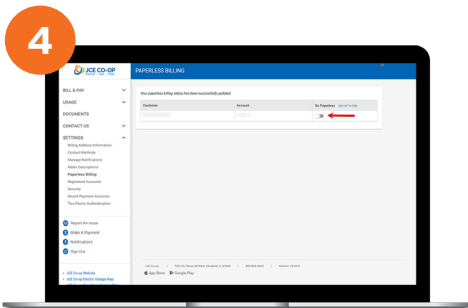
Click on **SmartHub** on our website.



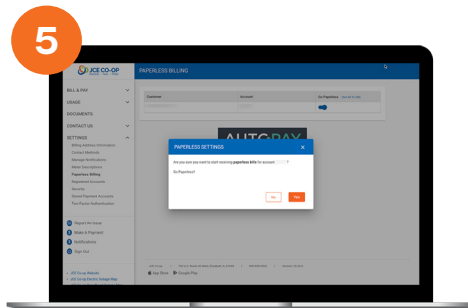
Sign in to your account using the email address and password you set up during registration.



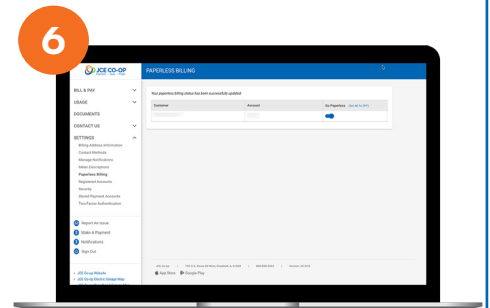
On the home screen, click on the **Settings** menu on the left and then click on the **Paperless Billing** sub-menu.



Use the **Go Paperless** slider on the account to activate.



A pop-up window will ask if you want to set the account to paperless. Click the **Yes** button to confirm.



Congratulations!
You have successfully activated paperless billing on your account!



For more information go to jcecoop.com/SmartHub. Still have questions? Call us at 800-858-5522 or email us at info@jcecoop.com. Please expect longer wait times as we navigate this transition—thank you for your patience!

